

PHYSICAL SECURITY WORKING GROUP
MINUTES OF THE FOURTH MEETING
Wednesday, 21 September 1983, 1000 - 1200 Hours
Room 4E64, CIA Headquarters Building

Members Present

Mr. Gerald L. Berkin - Chairman

STAT [redacted], National Security Agency

Mr. Bernard Gatozzi, Department of Justice

Ms. Elizabeth Hall, Department of the Air Force

STAT [redacted] Defense Intelligence Agency

Mr. Richard Schmeltz, Department of the Navy

Mr. Stephen F. Slaughter, Department of Energy

Mr. Thomas Thounhurst, Department of State

STAT [redacted], Central Intelligence Agency

Mr. Ward Albro, Department of the Army

Ms. Becky Long, Office of the Secretary of Defense

Members Not Present

Mr. Neil Price, Federal Bureau of Investigation

Alternates Present

STAT [redacted] Defense Intelligence Agency

Also Present

STAT [redacted] SECOM Staff

1. General. The Chairman opened the meeting with a short discussion regarding the minutes of the last Working Group meeting, 13 July 1983; the minutes were approved as written.

2. Chairman's Report. The Chairman stated that he will periodically report to the SECOM regarding the seminars and the activity of the Working Group. The Chairman will also brief the Working Group on SECOM matters of interest.

3. Old Business

a. The pilot seminar and the student comments about the seminar were discussed in detail. The agenda was discussed and suggestions for deletion of certain blocks or their re-arrangement were agreed upon; also covered was the extra time caused by deletions/rearrangements. After much discussion about the threat assessment block, it was decided that it should remain and note to be taken as to the comments of future classes.

STAT b. [redacted] pointed out that it is difficult to get
STAT speakers to travel [redacted] to speak for only a brief time. Some speakers at the seminar were unsure of exactly what was required of them. In the future, the Chairman will, in the invitations to speakers, explain exactly what is expected by way of subject focus.

c. Ms. Long proposed rearranging blocks of the seminar so that the information will flow to the students in a more logical

manner, and suggested additional reference handouts. To support her suggestions, she handed out copies of her proposed revised agenda. The Working Group reviewed her proposal and after discussions and minor rearrangement of the block, accepted it as written. The Members agreed that a bibliography of physical security source materials would be useful and the Chairman agreed to undertake this task. The Members were asked to provide the Chairman with the description of items they felt should be included; lists of source materials due to the Chairman by end of October 1983.

d. Several other taskings evolved during the Meeting:

- The Chairman will submit the newly arranged agenda to the SECOM for approval.

- Mr. Albro will obtain an Army film on barrier protection.

- [] by October, will develop instructions and blueprints for the alarms workshop package.

- [] will collaborate on the alarms and the accreditation workshops.

e. There was a review of the handouts for the seminar and the Chairman requested that he be provided with any additional handouts the Working Group felt would be beneficial.

4. New Business

a. [] stated that the SECOM will discuss, at their two day seminar, the establishment of a testing laboratory for physical security equipment. [] said DIA supported this concept. [] felt the testing laboratory should be an independent non-user facility. It was generally agreed by all present that the testing laboratory was definitely needed, there should be no sole source items, and it should be managed by a disinterested party.

b. The Chairman indicated that the Working Group will eventually be required to establish standards against which physical security equipment would be evaluated.

c. At the next meeting the Working Group will discuss the methods by which attendance at the seminars will be decided.

5. The next meeting of the PSWG will be held at 1000 hours, 19 October at the same location. An agenda will be provided the Members prior to the meeting.

Elizabeth Hall
Executive Secretary